

Washington Township Fire Department Standard Operating Procedure

Division 200: Emergency Operations
Section 201: Incident Management
Subject 201.01: Incident Command System
Supersedes: 201.01 Incident Management Systems 4/13/00
B4 Incident Command Procedure 7/13/92



Approved By:

Date: July 30, 2005

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PURPOSE:

To provide, without being hindered by jurisdictional boundaries, a unified, standardized, on scene emergency management system that will provide for the adoption and implementation of an integrated organizational structure that reflects the complexity and demands of single or multiple incidents.

RESPONSIBILITY:

All members shall be initially and remedially trained in these procedures. Members shall regularly use these provisions during the course of their work, and remain familiar and refreshed in their correct use and effectiveness.

PROCEDURES:

It is the policy of the department, to adopt by reference, those written guidelines of the Miami Valley Fire/EMS Alliance, identified as the *Incident Command System, Suggested Operating Guideline #1, 1/19/05*, as the procedures and policy of this department just the same as if re-produced herein. Where existing policy and procedures provide similar and/or supplemental information to ICS, it shall be applied in a complimentary manner to provide the most effective and efficient intervention. (e.g. The Alliance provisions include Level 1 and 2 Staging, but not a Level 3, as provided in the departmental Emergency Operations provisions. During multi-jurisdictional incidents, there may be no applicability of Level 3 Staging, or its reference could be deleted/not used.)

Full compliance with the National Incident Management System (NIMS) use provisions of an ICS such as that referenced for departmental use. As such, it is imperative that members be trained in the required and necessary procedures of ICS and related subjects. All incumbent members, as of the date of this policy, shall successfully complete the Federal Emergency Management Agency (FEMA) IS700 training course by September 30, 2005. Proof of successful completion shall be provided to each member's supervisor and the Department Training Officer. Members hired after the effective date of this policy shall have already successfully completed, or will complete, the IS700 training during either their orientation or basic training.

Other ICS training that shall be completed no later than September 30, 2006:

ALL responder level personnel

IS 100 – Introduction to ICS; principles, terminology, position responsibilities

ICS courses are available on line at – <http://www.usfa.fema.gov/subjects/incident/training.shtm>

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ALL supervisors

IS 200 – Basic ICS; identifies ICS features and principles, more detail
ICS 100 is a prerequisite (ICS courses are available on line at –
<http://www.usfa.fema.gov/subjects/incident/training.shtm>)

ALL Captains and higher rank

IS 300* – Intermediate ICS; relationship of ICS to NIMS, expanding incidents,
development of an Incident Action Plan

ICS 200 is a prerequisite (ICS courses are available on line at –
<http://www.usfa.fema.gov/subjects/incident/training.shtm>)

IS 400* – Advanced ICS; continues advanced ICS skills

ICS 300 is a prerequisite (ICS courses are available on line at –
<http://www.usfa.fema.gov/subjects/incident/training.shtm>)

IS 800 (National Response Plan)

available on line at – <http://training.fema.gov/EMIWeb/IS/crslist.asp>

* Course is under development at the time of this policy

Should any other time frames or deadlines be established for earlier completion of the above ICS training, then it will be widely broadcast and distributed through memorandum and training distributions. Proof of successful completion shall be provided to each member's supervisor and the Department Training Officer. Members hired after the effective date of this policy shall have already successfully completed, or will complete, the above ICS training during either their orientation, basic training or specifically offered classes.

References:

NOTE: Courses prefixed with "IS" indicate Emergency Management Institute courses, and courses with a "Q" prefix indicate National Fire Academy courses.

Federal Emergency Management Agency (FEMA)

IS 700 – explains the purpose, principles, key components and benefits of NIMS
available on line at – <http://training.fema.gov/EMIWeb/IS/crslist.asp>

National Incident Management System (NIMS)

National Response Plan (IS-800; available on line at – <http://training.fema.gov/EMIWeb/IS/crslist.asp>)

Miami Valley Fire/EMS Alliance

Incident Command System, Suggested Operating Guideline #1, 1/19/05