



LIFEGUARD

Employment Status: Part-Time
FLSA Status: Non-Exempt
Reports To: Recreation Leader

Approved: September 1, 2010
Revised: December 2, 2013
Reviewed: April 19, 2016

JOB SUMMARY

Under general direction of Recreation Leader, responsible for all activities in the pool and on the deck area for Washington Township.

REPRESENTATIVE LIST OF RESPONSIBILITIES

This list of responsibilities is representative and is not all-inclusive. Upon request, a reasonable accommodation will be made to enable a qualified individual with a disability to perform these responsibilities.

- Maintains constant surveillance of patrons in the facility; acts immediately and appropriately to secure safety of patrons in the event of emergency.
- Provides emergency care and treatment as required until the arrival of emergency medical services.
- Follows the Washington Township Recreation Center Aquatic Policy at all times.
- Enforces the rules and policies of the Washington Township Recreation Center in a fair and impartial manner.
- Maintains cleanliness of the facility.
- Responds appropriately to patron inquiries and concerns.
- Responsible for the documenting and reporting all incidents or accidents to the Recreation Leader per the established department policies.
- Provides excellent customer service.
- Ability to communicate, interact and maintain professional, efficient and effective working relationships.
- Handles confidential information appropriately.
- Understands and follows oral and written instructions.
- Reliability, which includes regular and predictable attendance, punctuality, and timely and efficient completion of assigned duties.
- Promotes, gets along and works in a harmonious relationship with others.
- Attends meetings and trainings.
- Other duties as required.

REQUIRED EDUCATION AND EXPERIENCE

- Minimum 15 years of age.
- Lifeguard certification (American Red Cross).
- CPR/AED for Professional Rescuers certification (American Red Cross or American Heart Association).
- First Aid certification (American Red Cross or American Heart Association).
- Successful completion of the Washington Township Water Test.
- Any combination of training or experience which provides the necessary knowledge, skills, and abilities may be accepted.

PREFERRED EDUCATION AND EXPERIENCE

- One (1) or more years of work experience as a lifeguard.

PREREQUISITE KNOWLEDGE, SKILLS AND ABILITIES

An individual must possess the following knowledge, skills, and abilities before beginning employment:

- Possess a Lifeguard certification (American Red Cross).
- Possess a CPR/AED for Professional Rescuers certification (American Red Cross or American Heart Association).
- Possess a First Aid certification (American Red Cross or American Heart Association).
- Successful completion of the Washington Township Water Test.
- Must be able to interact with and command respect from individuals of all ages.
- Must present a professional, positive image both on and off the pool deck.
- Strong customer service and inter-personal skills.
- Proven ability to exercise considerable independent judgment and discretion in carrying out daily operations in support of the department.
- Excellent oral and written communication skills. Must be able to listen attentively, organize thoughts, speak and write clearly and comprehend written documents.
- Ability to perform basic mathematical computations.
- Reads, writes, and edits reports and correspondence.
- Excellent self-discipline. Ability to work well without immediate supervision.
- Excellent judgment. Ability to make prompt and accurate decisions, as directed.

PREREQUISITE KNOWLEDGE, SKILLS AND ABILITIES *(continued)*

- Ability to comply with all Township and job specific safety requirements.
- Ability to work other than normal working hours as necessary.

DEMONSTRATED KNOWLEDGE, SKILLS AND ABILITIES

An individual must be able to demonstrate the following knowledge, skills, and abilities after training on the job.

- Maintains a Lifeguard certification (American Red Cross).
- Maintains a CPR/AED for Professional Rescuers certification (American Red Cross or American Heart Association).
- Maintains a First Aid certification (American Red Cross or American Heart Association).
- Demonstrate ability to exercise considerable independent judgment and discretion in carrying out daily operations of the Township.
- Be knowledgeable of and follow departmental policies and procedures.
- Any other skills, abilities and knowledge required as the job changes.

PHYSICAL REQUIREMENTS

Upon request, a reasonable accommodation will be made to enable a qualified individual with a disability to perform these requirements.

- Uses fingers/hands/arms frequently.
- Lifts, carries and pushes up to 25 pounds.
- Occasional crawling, kneeling, bending and climbing, including stairs and ladders.
- Ability to reach over shoulders.
- Must have good eye sight and depth perception.
- Ability to work at a rapid pace.
- Ability to hear.
- Walking and standing on various surfaces, including rough terrain, as required.
- Frequent sitting, as required.

PHYSICAL REQUIREMENTS *(continued)*

- Ability to maintain a level of fitness that enables participation with the patrons during various programs.
- Remains physically and mentally alert during prolonged periods of intense, sustained physical activity in difficult environments.
- Any other physical requirements as job changes.