

WASHINGTON TOWNSHIP, MONTGOMERY COUNTY, OHIO
Application for Temporary Road Closing
Block Party

(Effective July 10, 2018)

Section 1: Application Process

Any Township resident requesting permission for a temporary road closing to host a block party must fully complete and submit the required application form at least fourteen (14) days in advance of the desired event. The "Block Party Request" form can be obtained from the Washington Township Public Works Department, 8200 McEwen Road, Dayton, OH, 45458, or on the Washington Township website, www.washingtontwp.org, under Public Works, Forms.

The application must name at least one person as the "organizer" for the block party event. The event organizer must be present at the block party event and must provide sufficient contact information.

Before any application for the temporary closing of a road can be granted, the application will be required to be reviewed and approved by the Washington Township Public Works Department, the Washington Township Fire Department, and the Montgomery County Sheriff's Office.

Section 2: Access to Public Right of Way

Permission to use any Township road for a block party event does not grant exclusive right to access the street or right of way. Event organizers and attendees must maintain normal pedestrian access to any and all public property during the event. Parking for the block party event may not deprive home owners living adjacent to the location of the event from accessing their property.

While vehicular traffic through the event site may be discouraged by the use of street cones and/or other appropriate signage, event organizers cannot prohibit vehicular traffic. Furthermore, a resident or guest of a resident living at or near the event site, or a delivery service or other vendors, may not be prohibited from accessing property within the event site.

No temporary structures or other obstructions, which cannot be readily removed, are permitted on the public roadway of the event site. Furthermore, recreational structures, such as bounce houses, skateboard ramps, basketball poles, volleyball poles, and other like and similar structures may not be erected within public right of way without the express approval and consent of the Public Works Department. Organizers are required to identify all recreational structures that are intended to be erected, as part of the block party event, in the appropriately designated area on the application.

Section 3: Safety

At all times during a block party event, adequate access must be maintained for emergency vehicles, such as fire and EMS vehicles, as well as police vehicles. Additionally, all organizers and attendees at the block party event may not attach any ropes, wires, signs, decorations, or other materials to any utility poles, traffic control signage, or any other type of public signage at or near the event site.

If cooking surfaces are to be used at the block party event, such as propane or charcoal grills, such equipment must be positioned in safe locations and away from any type of flammable materials. Sufficient fire extinguishing equipment must also be kept at hand.

Provisions must be made by the organizer to clean up and dispense with any litter or debris resulting from the block party event.

Loud music or excessive noise, which impedes the ability of others to enjoy the use of property, is not permitted.

Section 4: Liability

Event organizers are advised to consult with their homeowner's insurance provider regarding any endorsements that are required for protection in the event of a harmful event or damage.

At the discretion of the Township Administrator, the organizer may be required to name the Township, along with its elected officials, administrators, employees, agents, and volunteers as an "additional insured", as part of any insurance policy providing coverage for the block party event.



BLOCK PARTY REQUEST

This form must be completed and returned to Washington Township Public Works Department at least fourteen (14) working days in advance of the requested party date. You will be notified via the preferred method selected below if your request has been approved or denied.

Event Information:

Date: _____ Start/End Times: _____

Rain Date: _____

Location: _____

Reason for Event: _____

Release and Indemnification

In consideration for the closure of the above listed public street(s) for the purpose of a neighborhood block party, on the date indicated above, the undersigned releases and indemnifies Washington Township, its Board of Trustees, employees and agents, for any and all liability, claims, demands, or causes of action that may arise out of, or relating to, the requested road closure and that, in addition, the undersigned agrees that the responsibility and liability for traffic control, emergency vehicle access, and any inconvenience to other residents or citizens arising from the road closure, rest solely with the undersigned.

Requester's Information:

Name: _____ Date: _____

Signature: _____

Address: _____

Phone: _____ Email: _____

Preferred Contact Method: ___ Phone ___ Email

Return completed form to: [Mike Wanamaker, 8200 McEwen Road, Dayton, OH, 45458](mailto:Mike.Wanamaker@washingtontwp.org)
Mike.wanamaker@washingtontwp.org or kathy.passarette@washingtontwp.org

I have read and agree with the application for temporary road closing block party.