

The Washington Township Board of Trustees met in Regular Session on October 17, 2011, at 7:30 p.m. at the Washington Township Government Center, 8200 McEwen Road. President Berry opened the meeting and asked Boy Scout Troop 191 to lead the Pledge of Allegiance.

In response to Mr. Berry's question as to why they were at the Trustee Meeting, a member of Boy Scout Troop 191 responded that certain members in their troop have not yet earned their Citizenship in the Community merit badges. There are also certain rank requirements that need to be met. Notes are being taken by members of the troop for discussion at the next Boy Scout meeting.

Mr. Berry introduced himself, the other elected officials, and the administrator. Administrator Lightle introduced staff members present.

FISCAL OFFICER'S BUSINESS

Year-to-Date Income/Expense Report

The Trustees have requested that a Year-to-Date Income/Expense Report be presented on a monthly basis. As of September 31, 2011, Washington Township has collected from all funds \$23,310,856.44, and has dispersed in all funds \$17,214,331.14, for a positive cash carryover of \$6,096,525.30.

Appropriation Adjustment

The Township Appropriation Resolution is prepared prior to the end of each year and is based on estimated revenues and expenses for the current year. The County's Certificate of Estimated Resources is based on actual year-end numbers supplied by the Township in January. Since the Township may not appropriate more than what is reflected in the Certificate of Resources, the Trustees need to approve an adjustment for the Vehicle Maintenance Fund to reflect the actual beginning of the year balance.

It was moved by Mr. Paulson, seconded by Mrs. Young, that the Board approves a motion to adjust the 2011 Appropriation Resolution No. R2011-059 from \$45,983,126 to \$45,985,326.

<u>Fund #</u>	<u>Fund Name</u>	<u>Account</u>	<u>Increase</u>
91	Vehicle Maintenance	91-332-5441	\$2,200

Vote on Motion: Paulson, aye; Young, aye; Berry, aye. M2011-235

PROCLAMATION

Mrs. Young read a proclamation to former Ohio Representative Robert L. Corbin to recognize him as a truly deserving recipient of the Community Founder Award and to thank him for his many contributions to Washington Township, our state and our country. This proclamation will be presented to Mr. Corbin at the Centerville-Washington Foundation's Founders Event ceremony to be held on Thursday, October 27th, at Yankee Trace.

ZONING CASE Z-618 B, LAND ROVER, MINOR MODIFICATION

This request is for modification to exterior materials and color of the Land Rover building.

Ryan Lee, Zoning Manager, made a staff presentation. His slide presentation included a location map and site photos.

Mr. Lee indicated this request comes from Greg Smith, Voss Auto Network, for modification to exterior building materials and color for the existing Land Rover building located at 780 Miamisburg-Centerville Road. Current zoning is Planned Development Business 4 (PD-B4). The property is located on the south side of St. Rt. 725, between Congress Park Drive and Paragon Road. The main façade in front is sided, with a brick maintenance bay area in back. The applicant is requesting the addition of a stone material base to go around the sided portion of the building and an accent wall on the front façade facing St. Rt. 725. The existing tile and grout tower is proposed to be covered in the Alucobond rain screen system. According to Mr. Lee, the tile and grout has not aged well and the applicant is looking for material that will be more durable and maintenance free. It will be a similar material to the BMW building next door, retaining the green color with a small silver accent band. The applicant also wants to change the siding wall color to a different beige, similar to the existing color. Overall, the material and color changes will enhance the building, according to Mr. Lee, and staff is recommending approval.

It was moved by Mrs. Young, seconded by Mr. Paulson, to approve the modification to exterior materials and color of the Land Rover building in Zoning Case Z-618 B.

Vote on Motion: Young, aye; Paulson, aye; Berry, aye. M2011-236

ZONING CASE Z-440 H, HOLIDAY INN EXPRESS, MINOR MODIFICATION

This request is for modifications to landscaping around the Holiday Inn Express building.

Ryan Lee, Zoning Manager, made a staff presentation. His slide presentation included a location map, proposed landscaping plan, and site photos.

Mr. Lee indicated the applicant for this request is Robert Ritter for the Holiday Inn Express located at 7701 Washington Village Drive. Mr. Lee indicated the landscape plan being submitted is the result of hail storm damage. A lot of the original plantings were damaged and had to be replaced prior to the Grand Opening. The materials selected are along the same lines and intent of the original approval, having the same look, feel and aesthetics of that original plan. The proposed plant types were submitted. According to Mr. Lee, they have chosen to provide a lot of color and a lot of the plants are heartier and more maintenance free than the original plan. Staff is recommending approval.

It was moved by Mr. Paulson, seconded by Mrs. Young, to approve Zoning Case Z-440 H, filed by Robert Ritter, for the modification of a landscape plan for 7701 Washington Village Drive as submitted.

Vote on Motion: Paulson, aye; Young, aye; Berry, aye. M2011-237

CITIZEN CONCERNS

None.

CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

A. Meeting Minutes

- September 26 Workshop
- October 3 Pre-Meeting
- October 3 Regular Meeting

B. Finance – A motion approving the following:

- Check Register dated October 17, 2011, in the amount of \$547,748.89, said amount having been certified and appropriated.
- Rec Refund Check Register dated October 14, 2011, in the amount of \$829.50, said amount having been certified and appropriated.

Finance - A motion to approve the Resolution declaring items to be surplus property, to be sold through GovDeals.

Finance – A motion approving appropriation transfers attached as Exhibit A.

C. Public Works – A motion to approve contracting with L.J. DeWeese for the Rahn Road – Laureldale Road Drainage Project for the total of approximately \$73,683.

Public Works - A motion to approve debris dumping fees to Vance Environmental Inc. for the total cost of approximately \$4,000.

It was moved by Mr. Paulson, seconded by Mrs. Young, to approve all items on the Consent Agenda.

Vote on Motion: Paulson, aye; Young, aye; Berry, aye. M2011-238

DEPARTMENTAL BUSINESS

GENERAL

2012 Board of Trustees Meeting Schedule

The following is the proposed meeting schedule for the Board of Trustees for the year 2012. This schedule is for the regular meetings, which are generally the first and third Mondays of the month, and for the workshops, which are generally in the afternoon on the second Monday of the month and in the evenings on the fourth Monday of the month. The exception would be when there is a holiday.

**WASHINGTON TOWNSHIP BOARD OF TRUSTEES
MEETING SCHEDULE FOR 2012**

Date and time of meetings:

Regular Meetings 7:30 p.m.	Afternoon Workshops 3:00 p.m.	Evening Workshops 6:00 p.m.
January 9 *January 23		
February 6 *February 13	February 27	
March 5 March 19	March 12	March 26**
April 2 April 16	April 9	April 23**
May 7 May 21	May 14	
June 4 June 18	June 11	June 25**
July 2 July 16	July 9	July 23**
August 6 August 20		August 27**
*September 10 September 17		September 24**
October 1 October 15		October 22**
November 5 November 19	November 12	November 26
December 3 December 17	December 10	

Meeting Location – Typically held at the Washington Township Government Center, 8200 McEwen Rd., Dayton, Ohio 45458.

Regular Meetings – Held on the first and third Monday of each month. The meeting where official business of the township is conducted. Pre-meetings typically start at 6:00 p.m. at the Government Center. *(Open to the public)*

Workshop Meetings – Informal meetings to discuss Township business. No official business is conducted at workshop meetings. *(Open to the public)*

Executive Session Meetings – Private meetings held to discuss specific Township business. Topics are limited to those identified in the Ohio Sunshine Law. *(Closed to the public)*

Note: Dates with asterisks (*) indicate meeting dates other than the first and third Monday due to holiday scheduling.

Workshop meetings are routinely scheduled prior to the regular meetings beginning at 6:00 p.m. The exact time is specified on each agenda notice.

**Workshop Meeting will be held if needed.

(The Township reserves the right to schedule special meetings when necessary.)

It was moved by Mr. Paulson, seconded by Mrs. Young, that the Board adopts the Washington Township Board of Trustees Meeting Schedule for 2012.

Vote on Motion: Paulson, aye; Young, aye; Berry, aye. M2011-239

ADDENDUM

Additional funds are needed for Gottschlich & Portune, LLP, for legal services for the rest of 2011. At this time, staff is requesting \$2,500.

It was moved by Mr. Paulson, seconded by Mrs. Young, that the Board approves \$2,500 for Gottschlich & Portune, LLP, for payment of invoices through the end of 2011.

Vote on Motion: Paulson, aye; Young, aye; Berry, aye. M2011-240

TOWNSHIP ADMINISTRATOR'S REPORT

Ms. Lightle announced:

- Beggar's Night is October 31st from 6:00 p.m. to 8:00 p.m.
- Leaf Season began today and our crews were out and about.
- The Centerville-Washington Diversity Council will be hosting "Voices & Stories: Tales From Diverse Families" at Centerville High School on November 10th at 7:00 p.m.

TRUSTEE COMMENTS

Mrs. Young noted she received a certificate in the mail announcing she is now a certified graduate of the Ohio Township Association Leadership Academy. She also commented on the very nice ribbon-cutting ceremony at the Holiday Inn Express. She added that they are going to be quite a good asset to our community and it was delightful to be there.

Mr. Paulson echoed Mrs. Young's comments about the Holiday Inn Express. He stated it is a beautiful building and it was a wonderful ribbon-cutting ceremony. Mr. Berry added that they surprised them with dinner, which they were not expecting, and that they were very nice to everyone who attended.

Mr. Berry noted that on Wednesday, October 5th, he attended a county-wide meeting for input from builders and developers about the new Land Bank program. A Land Bank Commission has been established in Montgomery County and Mr. Berry has been chosen to be one of the seven members of that Commission.

ADJOURNMENT: 7:50 P.M.

All formal actions of the Board of Trustees of Washington Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in an open meeting; and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

President

Fiscal Officer

EXHIBIT A
October 17, 2011

General (01)

General Government
01-112-5993
Contingencies

\$ 44,000

General Government
01-112-5699
Misc. Other Expense

\$ 10,000

Hithergreen & Grounds
01-121-5412

\$ 18,000

Repairs & Maint. - Equipment

Zoning

01-130-5219

\$ 15,000

Other Professional & Tech. Services

Zoning

01-130-5759

\$ 1,000

Other Machinery & Equipment

Total General

\$ 44,000

\$ 44,000

MVLT (02)

02-330-5993
Contingencies

\$ 4,500

MVLT (02)

02-330-5351

\$ 3,000

Asphalt Supplies

02-330-5352

\$ 1,500

Concrete Supplies

Total MVLT

\$ 4,500

\$ 4,500

Road & Bridge (04)

Highways
04-330-5993
Contingencies

\$ 3,000

Highways

04-330-5422

\$ 1,000

Repairs & Maint. - Computer Equip.

Maintenance

04-332-5373

\$ 2,000

Tires - Vehicles

Total Road & Bridge

\$ 3,000

\$ 3,000

Police (09)

09-210-5993
Contingencies

\$ 4,600

09-210-5131

\$ 1,200

Employee Retire. Contrib. - PERS

09-210-5133

\$ 400

Medicare

09-210-5222

\$ 3,000

Tax Collection Fees

Total Police

\$ 4,600

\$ 4,600

Fire (10)

Fire Administration
 10-220-5993
 Contingencies

\$ 41,000

Captains
 10-227-5113
 Overtime, Salaries

\$ 25,000

Captains
 10-227-5135
 Ohio Police & Fire Pension Fund

\$ 10,000

Lieutenants
 10-228-5135
 Ohio Police & Fire Pension Fund

\$ 6,000

Total Police

\$ 41,000

\$ 41,000

Recreation (21)

Aquatics
 21-634-5111
 Salaries - Full Time

\$ 2,000

Sports/Leagues
 21-640-5111
 Salaries - Full Time

\$ 6,000

Camps
 21-636-5111
 Salaries - Full Time

\$ 2,000

Teen Program
 21-639-5111
 Salaries - Full Time

\$ 2,000

\$ 6,000

\$ 6,000

Camps
 21-636-5249
 Other Commun., Printing, & Ad.

\$ 1,000

Camps
 21-636-5359
 Misc. Operating Supplies & Materials

\$ 1,000

Town Hall - Class Ed
 21-661-5381
 Small Tools & Minor Equipment

\$ 300

Town Hall - Class Ed
 21-661-5359
 Misc. Operating Supplies & Materials

\$ 300

Total Recreation

\$ 7,300

\$ 7,300