

HOME RULE RESOLUTIONS

The president of the board should state the following:

Is there a motion to read the resolution the first time by title only?
(Read title) _____

If a motion is made, a vote shall then be taken on the motion to read the resolution the first time by title only. If the motion passes by a majority vote, the resolution is then read by title only. If the motion does not pass and no one moves to read the resolution in its entirety, the next order of business should be transacted.

Assuming the motion to read the resolution the first time by title only or in its entirety is adopted and the resolution or the title only is read, the president of the board should then request the following motion to be made:

Is there a motion to pass the resolution on for the second and final reading? _____

If the motion is made and it does not pass, the resolution dies for lack of support. If such a motion is made and the motion passes by a majority vote, the president of the board should then request the following motion to be made:

Is there a motion to suspend the reading of the resolution on two separate days? _____

If that motion fails, no further action is taken at the current meeting, but the resolution is read at the next regular meeting. If that motion is made and passed by a majority vote, the president should ask that the following motion be made:

Is there a motion to read the resolution the second and final time by title only? (Read title) _____

If that motion fails and there is no motion to read the resolution the second time in its entirety, the resolution dies and the next order of business should be conducted. If that motion passes or a motion to read the resolution in its entirety is passed, the resolution should then be read either by title or in its entirety. Once that is done, the president of the board should then request the following motion:

Is there a motion to adopt resolution number: HR2009-_____? _____

If that motion should pass, the resolution would then go into effect within thirty days (except in the limited cases of those resolutions which can become effective with ten days). Further, it is necessary that the full text of the resolution or a summary thereof be published.

All motions as proposed, as well as the votes taken on each of the motions should be accurately reflected in the minutes. Otherwise, it will be difficult, if not impossible, to prove that any such resolution was correctly adopted and thus, enforceable.