

Article 9: Office Districts

Office Residential Districts

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Office Residential Districts

Preamble These districts have been established to provide for a mixture of residential, small office and professional service establishments which will maintain the residential appearance of the neighborhood and which shall not create or generate a great amount of traffic and noise.

Section 1 Principal Permitted Uses

- A. Any Single-Family Residential District. The requirements of that article shall be applicable.
- B. Barber and beauty shops provided:
 - 1. It is a one chair operation.
 - 2. The sole operator is the resident on the premises.
- C. Private Schools including nursery, day-care centers, pre-school centers, play and special schools.
- D. Professional services, such as:
Offices of physicians, surgeons, dentists, lawyers, architects, engineers, insurance and real estate agents and members of similar professions.
- E. Government facilities (Revised June 21, 1999)
- F. Telecommunications Tower. Refer to Article 13, Section 27 of this resolution for applicable telecommunication tower standards. (Revised December 18, 2017)

Section 2 Accessory Uses

- A. Refer to Article 13, Section 14 Accessory Use Standards of this Resolution for applicable accessory use permissions and standards. (Revised December 15, 2014)

Section 3 Development Standards

In addition to the provisions in General Regulations the following standard for arrangement and development of land and building are required in the "OR" Office Residential District.

- A. Height Standards
No building or structure shall exceed thirty-five (35) feet in height. (Revised June 21, 1999)

- A. Lot Area, Frontage, and Yard Requirements

Zoning District	Lot Area (in sq. ft.)	Lot Frontage	Yard Depth Requirement		
			Front*	Side	Rear
OR-1	80,000	200	100	40	80
OR-2	40,000	150	60	20	70
OR-3	30,000	125	60	15	60
OR-4	20,000	110	50	15	50

The front yard depth shall be measured from the established right-of-way line(s) as shown on the Official Thoroughfare Plan for Montgomery County.

Section 4 Required Conditions

No zoning certificate shall be issued for an "OR" use, until the applicant shall have certified to the Zoning Inspector that: (Revised June 21, 1999)

- A. Such buildings shall front onto a collector or arterial road with a right-of-way of sixty (60) feet or more as established on the Official Thoroughfare Plan for Montgomery County. (Revised August 5, 2002)
- B. The office establishment shall be conducted principally in daylight hours and shall not create a nuisance from noise, smoke or odor.
- C. No alteration of the principal residential building or structure shall be made which changes the essential appearance thereof as a dwelling. (Revised June 21, 1999)
- D. Off street parking and loading and/or unloading shall be provided in accordance with Article 13 of this Resolution.
- E. Earth tone base and accent colors shall be used. (Revised June 21, 1999)

“O-2” Office District

Preamble This district has been established to provide for the location of office and institutional uses. It is designed to provide areas for the location and development of office uses which are subject to more restrictive controls on lot area coverage than required for similar uses in the "OR" District.

Section 5 Principal Permitted Uses

- A. Art galleries, libraries and museums.
- B. Artist, composer and sculptor studios.
- C. Banks and financial institutions.
- D. Libraries and reading rooms.
- E. Office buildings of any kind provided that no retail trade with the general public is carried on, and that no stock of goods is maintained for sale to customers.
- F. Radio and television broadcasting studios.
- G. School and educational services.
- H. Data processing centers.
- I. Medical offices, dental offices, and counseling services.
- J. Medical & dental clinics.
- K. Nursing homes, rest homes, and convalescent centers.
- L. Veterinarian offices provided that:
 - 1. Offices shall be enclosed in a completely enclosed and soundproof building.
 - 2. Services will be on a strictly "outpatient basis" with no raising, breeding and boarding of dogs or other small animals, except for the confinement of small animals under emergency treatment in facilities within the office.
- M. Funeral homes.
- N. Government facilities. (Revised June 21, 1999)
- O. Telecommunications Tower. Refer to Article 13, Section 27 of this resolution for applicable telecommunication tower standards. (Revised December 18, 2017)

Section 6 Accessory Uses

- A. Refer to Article 13, Section 14 Accessory Use Standards of this Resolution for applicable accessory use permissions and standards. (Revised December 15, 2014)

Section 7 Conditional Uses

The following Conditional Uses are subject to approval in accordance with the procedures for obtaining a Conditional Use Certificate.

- A. Retail and service uses such as restaurants, drug stores, barber and beauty shops, tobacconists, gift shops, but only:
 - 1. When located entirely within a building or structure containing primarily the principal uses permitted in this district.
 - 2. With access for the public provided only through the lobby.
- B. Testing, research and development facilities which are compatible with the other permitted uses. (Revised June 21, 1999)

Section 8 Development Standards

In addition to the provisions in General Regulations if an "O-2" District abuts an "R" District (including a "PD" District), the "R" District's rear yard which abuts shall be the minimum side yard or rear yard of the "O-2" District or one (1) foot of side and/or rear yard shall be required for the every one (1) foot of building height in the "O-2" District whichever is greater.

No structure shall exceed forty-four (44) feet in height.

- A. Lot Area, Frontage, and Yard Requirements

Table O2-1

Zoning District	Lot Area (in sq. ft.)	Lot Frontage	Yard Depth Requirement		
			Front*	Side	Rear
O-2	20,000	110	60	15	50

*The front yard depth shall be measured from the established right-of-way line(s) as shown on the Official Thoroughfare Plan for Montgomery County.

Section 9 Required Conditions

- A. Landscape Buffer Strip as per General Regulations, Article 13.
- B. Off-street parking and loading and/or unloading shall be provided in accordance with Article 13 of this Resolution.
- C. No outdoor storage of any material (usable or waste) shall be permitted in this zone except within enclosed container.
- D. A development plan as regulated by Article 12 of this Resolution shall be required for any use permitted in this zone. Such site plan shall include the layout of the entire area and shall comply with the Montgomery County Drainage Regulations. (Revised June 21, 1999)
- E. A minimum of sixty-five percent (65%) of each side of the exterior of the building shall be full sized standard brick or stone, excluding windows and doors. The remaining thirty-five percent (35%) of the exterior finish materials shall not be concrete block. Brick or stone must be earth tone and not painted material. Samples of materials shall be submitted for approval. (Note: Under the Planned Development district, other building materials and colors may be

submitted for consideration providing they are architecturally compatible with the surrounding neighborhood.) (Revised June 21, 1999)

- F. Mechanical equipment, transformers, and other utility hardware shall be screened from public view with materials harmonious with the building or landscaping. (Revised June 21, 1999)
- G. Dumpster and trash receptacles must be enclosed by brick or stone on three (3) sides and of a color harmonious with the building. Dumpsters shall be located to the side or behind the building. (Revised June 21, 1999)
- H. Green Space shall be a minimum of twenty percent (20%) of the land area and shall not be used or occupied by permanent buildings, structures or parking. Such space shall be reserved for landscaping. A minimum of 1/2 of the required green space shall be located within the parking area. (Revised June 21, 1999)
- I. Earth tone base and accent colors shall be used. (Revised June 21, 1999)

“O-3” Office District

Preamble

This district has been established to provide for the location of office and institutional uses which serve the total urban area market. This District is restricted to major traffic arterials and to areas in close approximation to expressways. It is anticipated that this District will be an office park-like development.

Section 10

Principal Permitted Uses

- A. Art galleries, libraries and museums.
- B. Artist, composer and sculptor studios.
- C. Banks and financial institutions.
- D. Libraries and reading rooms.
- E. Office buildings of any kind provided that no retail trade with the general public is carried on, and that no stock of goods is maintained for sale to customers.
- F. Medical and dental offices.
- G. Radio and television broadcasting studios.
- H. School and educational services.
- I. Hotels/Motels.
- J. Convention centers.
- K. Parking garages.
- L. Government facilities. (Revised June 21, 1999)
- M. Telecommunications Tower. Refer to Article 13, Section 27 of this resolution for applicable telecommunication tower standards. (Revised December 18, 2017)

Section 11

Accessory Uses

- A. Refer to Article 13, Section 14 Accessory Use Standards of this Resolution for applicable accessory use permissions and standards.

Section 12

Conditional Uses

The following Conditional Uses are subject to approval in accordance with the procedures for obtaining a Conditional Use Certificate.

- A. Retail and service uses such as restaurants, drug stores, barber and beauty shops, tobacconists, gift shops:
 - 1. When located entirely within a building or structure containing primarily a principal use or uses permitted in this District.
 - 2. With access for the public provided through the lobby.
- B. Hospitals with special emphasis upon the proposed ingress/egress for the property.
- C. Testing, research and development facilities which are compatible with the other permitted uses. (Revised June 21, 1999)

Section 13 Development Standards

In addition to the provisions in General Regulations the following standards for arrangement and development of land and building are required in the "O-3" Office District.

A. Height Regulations

No building or structure shall exceed forty-eight (48) feet in height. (Revised July 17, 2006)

B. Lot Area, Frontage, and Yard Requirements

In addition to the provisions in General Regulations, if an "O-3" District abuts an "R" District (including a "PD" District), the "R" District's rear yard which abuts shall be the minimum side yard or rear yard of the "O-3" district or one (1) foot of side and/or rear yard shall be required for the every one (1) foot of building height in the "O-3" District, whichever is greater. The following minimum requirements shall be observed:

Table O3-1

Zoning District	Lot Area (in sq. ft.)	Lot Frontage	Yard Depth Requirement		
			Front	Side	Rear
O-3	None	None	60*	25*	50*

*Or one (1) foot of front, side, or rear yard for one (1) foot of building height (at its highest point) whichever is greater.

The front yard depth shall be measured from the established right-of-way lines as shown on the Official Thoroughfare Plan for Montgomery County.

Section 14 Required Conditions

- A. Landscape Buffer strip as per General Regulations, Article 13.
- B. Off-street parking and loading and/or unloading shall be provided in accordance with Article 13 of this Resolution.
- C. No outdoor storage of any material (usable or waste) shall be permitted in this zone except within enclosed container.
- D. A development plan, as regulated by Article 12 of this Resolution, shall be required for any use permitted in this zone. Such development plan shall include the layout of the entire area and shall comply with the Montgomery County Drainage Regulations. (Revised June 21, 1999)
- E. A minimum of sixty-five percent (65%) of each side of the exterior of the building shall be full sized standard brick or stone, excluding windows and doors. The remaining thirty-five percent (35%) of the exterior finish materials shall not be concrete block. Brick or stone must be earth

tone and not painted material. Samples of materials shall be submitted for approval. (Note: Under the Planned Development district, other building materials and colors may be submitted for consideration providing they are architecturally compatible with the surrounding neighborhood.) (Revised June 21, 1999)

- F. Mechanical equipment, transformers, and other utility hardware shall be screened from public view with materials harmonious with the building or landscaping. (Revised June 21, 1999)
- G. Dumpster and trash receptacles must be enclosed by brick or stone on three (3) sides and of a color harmonious with the building. Dumpsters shall be located to the side or behind the building. (Revised June 21, 1999)
- H. Green Space shall be a minimum of twenty percent (20%) of the land area and shall not be used or occupied by permanent buildings, structures or parking. A minimum of 1/2 of the required green space shall be located within the parking area. (Revised June 21, 1999)
- I. Earth tone base and accent colors shall be used. (Revised June 21, 1999)

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